

Bayside, Glen Eira and Kingston Region 2013 Applied Learning Awards

ALA Coordination and Support Person Nomination Form

The Applied Learning Awards celebrate achievement in applied learning pathways such as Vocational Education and Training in Schools (VETiS), School Based Apprenticeships and Traineeships (SBATs) and the Victorian Certificate of Applied Learning (VCAL). The Awards are an initiative of the regional 'Applied Learning Network' and are coordinated by the Bayside Glen Eira Kingston Local Learning and Employment Network (BGK LLEN) and Youth Connect. Please refer to the *2013 Applied Learning Awards Guidelines* for detailed information about the nomination criteria, conditions of entry, judging process, award ceremony and organiser contact details.

The Applied learning Coordination and Support Person award (for VET, VCAL, Careers Coordinators/Managers or Support personnel) recognises the critical role that such staff play in ensuring programs offered to students are of a high quality and standard. This award recognises the significant management and innovation that coordination and support persons play in ensuring students receive access to programs that meet student pathway and industry needs.

NB. You may find your nomination responses will be useful when preparing other professional applications, communications or awards

As this form has a number of drop-down boxes, to make completion easier, it is best to complete this form electronically. To save this form (as you go and for submission): click on 'File' > 'Save As' > re-name the form as your name.

Nominations close on the 6th of September 2013

PART A - School / Organisation Information

School / Organisation Name (BGK Region)	<input type="text"/>	Other School / Organisation	<input type="text"/>
Name	<input type="text"/>		
Position	<input type="text"/>	Education Sector	<input type="text"/>
Phone number	<input type="text"/>	Email address	<input type="text"/>

PART B - Applied Learning Offerings

Does your school / organisation offer (tick all that apply):

- VETiS (delivered internally) VETiS (delivered externally) SBATs VCAL Community VCAL

Approx. what proportion of students in Years 11 and 12 undertake the following?	VETiS (internal provision)	<input type="text"/>	VETiS (external provision)	<input type="text"/>
	SBATs	<input type="text"/>	VCAL	<input type="text"/>

Does your school actively encourage students to undertake work placements? Yes No

Approx. what % of your VETiS students undertake a work placement?

- What other industry exposure activities do you offer to your students (tick all that apply)?
- Industry tours Work readiness skills workshops Simulated industry projects
 Guest speakers Careers forums

Other comments?

PART C - Applied Learning Coordination and Support Person Role

Do you personally coordinate or support: (tick all that apply)

VETIS VCAL SBATs Careers Other

Comments:

Do you also have a teaching / training load?

Yes

No

If yes, approximately what proportion is your load?

Please outline what is involved in your role?

PART D - Nomination Criteria

The Judging Panel will evaluate your nomination against the following criteria:

1. Excellence and Innovation
2. Leadership and Peer Support
3. Applied Learning Professionalism

The judges will look for evidence that you are incorporating innovation into your management, coordination and / or support; how you are positively leading and supporting your colleagues and team; and, how you are and have extended your career and professional development. Please answer each question in **150 words or less**.

Criteria 1: Excellence and Innovation

How have you enhanced and innovated Applied Learning offerings in your school / organisation?

Have you introduced new Applied Learning programs or models in your school / organisation?

How have you ensured that your Applied Learning offerings are evaluated for quality?

Criteria 2: Leadership and Peer Support

How have you promoted a positive Applied Learning ethos in your school community / organisation?

How have you helped to ensure staff remain informed of internal and external Applied Learning changes?

How have you ensured the Applied Learning offerings are meeting student needs?

Criteria 3: Applied Learning Professionalism

Do you participate in any networks and / or professional development designed to enhance your Applied Learning coordination, management and / or support skills?

What has been a highlight of your Applied Learning career to date?

Part E - Referees

Please list two referees who would be willing to support your nomination (eg. a colleague, employer, parent, training provider, colleague). One or both may be contacted by the Judging Panel as part of the award selection process.

Referee 1

Name	<input type="text"/>
Position	<input type="text"/>
Organisation	<input type="text"/>
Relationship	<input type="text"/>
Phone number	<input type="text"/>

Referee 2

Name	<input type="text"/>
Position	<input type="text"/>
Organisation	<input type="text"/>
Relationship	<input type="text"/>
Phone number	<input type="text"/>

Principal / Organisation Manager Declaration

As Principal / Manager, I am pleased to endorse my colleague's application for a 2013 Applied Learning Award.

Principal / Manager's Name

Date

Nominations close on the 6th of September 2013

Please return completed forms via post or email:

Organisation: BGK LLEN

Post: PO Box 2956, Cheltenham VIC 3192

Attention: Kathy Woods

Email: awards@bgkllen.org.au

For more information please contact Fiona Waugh (BGK LLEN) on 9584 8845

For additional information about the awards (Nomination Forms, Guidelines & sponsorship details) go to www.youthconnect.com.au or www.bgkllen.org.au